



## SHAREHOLDER COMMUNICATION POLICY

### 1 POLICY ON COMMUNICATION WITH SHAREHOLDERS

DataDot Technology Limited (“DDT”) is committed to:

- ensuring that shareholders and the financial markets are provided with full and timely information about its activities;
- complying with continuous disclosure obligations contained in the ASX Listing Rules and the *Corporations Act*; and
- ensuring that all stakeholders have equal opportunities to receive externally available information issued by DDT.

### 2 HOW INFORMATION IS COMMUNICATED TO SHAREHOLDERS

Information is communicated to shareholders:

- (a) Through the distribution of the Annual Report and in Notices of the Annual General Meeting, which are prepared according to the guidelines provided by the Australian Securities Exchange (ASX).
- (b) Through the distribution of special notices to shareholders whenever there are other major developments to report.
- (c) Via our website [www.datadotdna.com](http://www.datadotdna.com) which contains:
  - (i) market announcements and related information, posted immediately after release to the ASX;
  - (ii) general announcements; and
  - (iii) press releases.
- (d) At Annual General Meetings of DDT at which shareholders have the opportunity to raise questions regarding the business, its financial statements and its operations. According to the guidelines provided by the Australian Securities Exchange, the external auditors are in attendance at shareholder meetings.

### 3 ELECT HOW TO RECEIVE COMPANY COMMUNICATIONS

Receiving your shareholder communications electronically is the best way to stay informed and will assist DDT with minimising paper usage. If you haven't already, we encourage you to make the switch to paperless communications and provide us with your email address. To make the change, login to [www.investorserve.com.au](http://www.investorserve.com.au), add your email address via 'My Details' on the left-hand side of the screen and click 'Communication Options' to select the communication options you would like to set to email.

You can make a standing election as to how you would like to receive certain documents including annual reports, meeting-related documents (for example notices of meeting and proxy/voting forms) and payment statements.



You can also make a one-off request to receive a document in physical or electronic form by contacting the registry on [enquiries@boardroomlimited.com.au](mailto:enquiries@boardroomlimited.com.au)

You will also be able to access Shareholder Documents such as our Annual Report, Notice of Meeting and other documents relating to shareholder meetings when they are published on our website or made available on the ASX platform.